

NINA FRACALOSSO

Public Relations

CONTACT

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WORK EXPERIENCE

THE HERTZ CORPORATION

Claims Processor | July 2023-February 2024

- Input relevant data using various platforms, such as Excel
- Working alongside a large corporate team
- Ensured meticulous attention to detail
- Facilitating clear communication regarding recalled vehicles between Hertz and various car manufacturers
- Working in a fast paced environment where time is extremely valuable when handling claims

UNIVERSITY OF MIAMI

Social Media Intern | Jan 2023 - May 2023

- Creating and editing content to be featured on the University of Miami School of Communication's social media platforms
- Ensuring content is not copyrighted
- Researching similar school's social media and ensuring our content is always original and authentic to the University of Miami

SUNGLASS HUT

Commissioned Sales Associate | June 2022 - Aug 2022

- Assisted customers with selection of designer eyewear
- Building and maintaining a positive relationship with customers, ensuring all of their needs are met
- Demonstrated in depth knowledge of inventory
- Ensured store's aesthetic appeal was maintained

EDUCATION

BACHELORS IN PUBLIC RELATIONS AND ECONOMICS

University of Miami | 2020 - 2024 (expected)

HIGH SCHOOL DIPLOMA

Gill Saint Bernards | 2016 - 2020

SKILLS & ACTIVITIES

Languages: Fluent in English,
Conversational in French

Technical Skills

Proficient in:

Adobe Creative Studio

Microsoft Office Suite

Canva

Thank you!